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**Checklist of key items to be answered in your proposal.**

1. Can the venue comfortably accommodate between 1500 (low estimate) and 3000 (high estimate) participants and Scouters? At a single venue, or a central venue with close satellite venues with 1 – 2 kms?
2. Are there adequate camping facilities to accommodate the anticipated numbers? Can adult Scouters not involved directly with the Scouts camping in Sub-Camps, be accommodated separately nearby?
3. Are there permanent ablution facilities to cater for these numbers, or will additional ablution facilities need to be constructed / hired for the duration of the event?
4. Are there sufficient shaded areas, given that the event will be taking place at the hottest time of the year? Are there any other weather associated risks to be considered at the site, and how will these be mitigated?
5. Please provide a preliminary site map, to show how the site could be used to allocate camping areas in Sub-Camps, staff village and activity areas.
6. Is the venue close to major transport routes that will assist participants to be able to get to the Jamboree?
7. Is there an option to provide centralized catering to adult Scouters who are not directly involved with the participants in Sub-Camps?
8. How do you propose to deal with the provision of tents and other camping equipment required, particularly for those Patrols / participants travelling from other provinces?
9. What types of activities can the venue provide / or lend itself to?
10. Does the venue have access to a sufficiently large dam / lake that could be used for water activities, like sailing, canoeing, waterskiing etc? If there is no water on site, how far is the nearest site where water activities could happen, and can participants be easily transported to these sites?
11. What other adventurous activities could be provided at the site, budget depending, which would require some organization?
12. Can the venue comfortably host an admin office / central HQ for the duration of the Jamboree? Consider items like wi-fi connectivity, electrical plug points, secure lock-up facilities for computers etc.
13. What is the distance to the nearest emergency services, including hospitals, fire brigade, police station etc? Are there any security risks to be aware of, and how will these be mitigated?

14. What is the distance to the nearest major town / supermarket in the event that additional supplies are required at short notice?
15. How can the venue help SSA achieve the objective of making this a more inclusive Jamboree experience, and help with the funding of underprivileged Scouts to attend the event?
16. Please provide a breakdown of any relevant accommodation costs should we wish to use the venue for the period stated. (Refer the attached budget breakdown as a guideline).

**Next Steps:**

1. Please make sure that you have consulted with your Regional Commissioner, and that they have a copy of this proposal, before emailing it to Gavin Penkin ([gavin.penkin@scouts.org.za](mailto:gavin.penkin@scouts.org.za)) **by the 29<sup>th</sup> February.**
2. All proposals will be reviewed and evaluated, and a suitable site selected.
3. Once the announcement of the preferred site is made, the selection and appointment of the local organising committee will be completed.
4. When the organising committee is in place, a proper event budget will be drafted and formal negotiations with the venue will begin.